

COLD ASHTON PARISH COUNCIL
ANNUAL PARISH MEETING 13th May 2019

Dear Sir/Madam,

I HEREBY GIVE YOU NOTICE that the Annual General Meeting of the above named Parish Council will be held at COLD ASHTON PARISH HALL on Monday the 13th day of MAY next at 8.00PM.

All members of the Council are hereby summoned to attend for the purposes of considering and resolving upon the business to be transacted at the Meeting as set out there under.

Signed: Brian Lovell **CLERK/RFO**

BUSINESS TO BE DONE

1. Election of Chairman.
2. Election of Vice Chairman.
3. Election of Parish Hall representative.
4. Apologies.
5. Read and approve minutes of Annual Parish Meeting 14TH May 2018. RS & BL to sign internally audited 'Annual Governance and Accountability Return'/Receipts and Payments and the Supporting Statement Disclosure Requirements document, year ended 31-03-2019.
6. Matters arising.
7. Chairman's report.
8. Clerks Report
 - a) Bank balances – Current a/c – £6437.44. Deposit a/c £2762.63.
 - b) Approve and sign 2018-2019 audited annual accounts.
 - c) Sign 'Certificate of Exemption' - AGAR 2018/19. To be sent to the external auditor PKF Littlejohn with 'Exercise of Public Rights' form and contacts details.
- Items for payment
 - a) ALCA annual subscription - £34.29
 - b) Cold Ashton Parish Hall annual subscription - £200.00
 - c) Cold Ashton Parish Council insurance renewal. - Came & Company quote. £352.85-1 x year/
£337.71-3 x years insurance
9. A.O.B.
 - a) Sign Councillor 'Declaration of Acceptance of Office'
 - b) Sign Councillor Parish election expenditure forms.
 - c) 'Register of Members Interests' form in 'Word'
10. Close Meeting.